



# SCHOOL BOARD OF POLK COUNTY

P.O. BOX 391  
BARTOW, FLORIDA 33831

(863) 534-0500

1915 SOUTH FLORAL AVENUE  
BARTOW, FLORIDA 33830

August 24, 2009

## Board Members

CHAIRMAN  
FRANK J. O'REILLY  
DISTRICT 1

LORI CUNNINGHAM  
DISTRICT 2

HAZEL SELLERS  
DISTRICT 3

DICK MULLENAX  
DISTRICT 4

KAY FIELDS  
DISTRICT 5

MARGARET A. LOFTON  
DISTRICT 6

TIM HARRIS  
DISTRICT 7

C. WESLEY BRIDGES, II  
General Counsel

## Administration

GAIL F. MCKINZIE, Ph.D.  
Superintendent

To the Parent of:

Dear Parent,

Your child attends **Crystal Lake Middle School**, which receives federal Title I funds to assist students in meeting state achievement standards. Your child's school has not met these standards in reading and/or mathematics for four years. This school has been identified as a School in Corrective Action. Our district will increase district oversight and implement Learning Focused Strategies in our school.

Compared to other schools in the district, your child's school is striving to improve academically in Reading, Writing and Math. The table below shows the percent of proficient students in our school compared to other schools in the district and state.

% of Students Scoring Level 3 (Proficient) or Higher on FCAT			
SUBJECT	SCHOOL	DISTRICT	STATE
Reading	<b>54%</b>	55 %	62 %
Mathematics	<b>48%</b>	60 %	67 %
Writing	<b>78%</b>	93 %	94 %

### What are we doing about it?

Polk County School District is providing the following assistance and support to help the students at your child's school improve their academic achievement:

- Providing additional staff development and trainings for teachers
- Monitoring implementation of Learning Focused Strategies in our classrooms
- Implementing a high quality curriculum and effective tutoring for all students

**Crystal Lake Middle School** is providing the following assistance and support to help the students at your child's school improve their academic achievement:

- Developing a plan to monitor students' progress
- Providing before and after school tutoring programs in reading and math
- Providing pull-out sessions in reading, math, and language arts
- Differentiating instruction for each student in specific area(s) of need.

### What can you do?

You are very important to your child's education. We invite you to become more involved in your child's school by:

- Participating in School Advisory Council (SAC), Parent-Teacher Organization (PTO), and other school programs and functions.
- Participating in the school volunteer program.
- Checking your child's PRIDE notebook daily for correspondence and daily information.

For more information about your child's school or other schools in the district, please contact **Mr. Chris Canning** at (863) 499-2970 or visit the Florida Department of Education's website at <http://schoolgrades.fldoe.org>.

August 24, 2009

Page 2

Information regarding your child's teacher and paraprofessional qualifications will be provided to you in a timely manner upon request.

You have the right to request the following information:

- Whether the teacher has met the state licensing criteria for the grade levels and subject areas in which the teacher provides instruction
- Whether the teacher is teaching under emergency or other provisional status through which state qualifications of licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher and the field of discipline of the certification or degree.
- Whether your child is provided services by paraprofessionals, and, if so, their qualifications.

You will be notified in writing if your child has been assigned or has been taught for more than four consecutive weeks by a teacher who has not met the *No Child Left Behind* "highly qualified" criteria. The information regarding the qualifications of your child's teacher and/or classroom paraprofessionals may be obtained from your child's principal.

Please be assured that the Polk County School District is dedicated to providing your child a quality education.

Sincerely,

Gail F. McKinzie, Ph.D.  
Superintendent