

Representative: Patti McGill, Principal
 District: Polk County Schools
 School: Ben Hill Griffin, Jr. Elementary School
 Date: September 4, 2009

**09-10 Differentiated Accountability Requirements
 Correct I School Checklist**

School Improvement Planning					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
In conjunction with district-based leadership teams, the School Advisory Council assists in the development of the School Improvement Plan, and the leadership team implements the School Improvement Plan. *	SAC Minutes Grade Level Team Minutes	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Scheduled SAC Meetings Meet with Grade Level Teams	Principal	October 2009
* Non-Title I A, B, or C schools may receive a waiver from FLDOE if the district/school can demonstrate that the existing template provides strategies for subgroups that did not meet AYP in the area of data analysis, Rtl, and increasing student achievement. Note that <u>all</u> schools must comply with Florida Statutes regarding SIP components including: postsecondary readiness, dropout prevention and academic intervention, and professional development as stated in Sections 1008.37(4), 1003.53(2)(b), 1003.413, and 1001.42(18), F.S.					
School Advisory Council reviews school performance data, determines causes of low performance, and advises the school on its School Improvement Plan.	SAC Minutes	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Scheduled SAC Meetings	Principal	October 2009
School completes mid-year report to analyze progress and identify strategies for student intervention from the baseline to mid-year assessment.	Progress Monitoring Report	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Leadership Team analyzes data	Assistant Principal	January 2010
* Non-Title I A, B, and C schools are required to complete the report only for students not making AYP.					

Educator Quality					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
Teachers assigned to subgroups not making AYP are highly qualified and certified in-field. *	Teacher Certification Report	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	All teachers are highly qualified.	Principal	August 2009

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All paraprofessionals are highly qualified. *	District Report	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	All paraprofessionals who work with students are highly qualified.	Principal	August 2009
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* By the 2011-2012 school year, non-Title I schools are required to have highly-qualified teachers and paraprofessionals, as defined by No Child Left behind (NCLB), who instruct students who did not make AYP.

Reading coaches must maintain a daily log of activities on the Progress Monitoring and Reporting Network (PMRN) and the school and district leadership teams must monitor these logs.	Our school does not have a reading coach.	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Our school does not have a reading coach.	Our school does not have a reading coach.	Our school does not have a reading coach.
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Professional Development

DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
School ensures Individual Professional Development Plans (IPDPs) for teachers of targeted subgroups include PD targeting the needs of subgroups not making AYP.	Individual Professional Learning Plans	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Principal meets with individual teachers to analyze data and set student learning goals.	Principal	October 2009

Curriculum Aligned and Paced

DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
School identifies and implements state-adopted materials. *	Lesson Plans	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Using materials from list of state approved curriculum.	Assistant Principal	June 2010

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* As a result of SB 1676, the requirement that purchases of instructional materials be made within the first two years of the 2008-2009 adoption cycle is waived for Prevent I, Prevent II, and Correct I schools. This includes instructional materials for language arts, literature, and ESOL.					
School ensures students are properly placed in rigorous coursework.	Lesson Plans	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Assistant Principal monitors lesson plans weekly. Administration conducts classroom walk throughs.	Principal & Assistant Principal	June 2010
School implements district K-12 Reading Plan with fidelity.	Reading Fidelity Check conducted by the District	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Schedule 90 minute reading blocks and 30 minute intervention/ enrichment times.	Principal & Assistant Principal	June 2010
Florida's Continuous Improvement Model					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
School plans for the implementation of Florida's Response to Instruction/Intervention model as defined by the Statewide RtI Implementation Plan.	RtI Team Meeting Minutes	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Implement recommendations from the RtI Leadership Team	Administra-tion	June 2010
School implements Florida's Continuous Improvement Model (FCIM). (FCIM implemented with subgroups not making AYP)	RtI Team Meeting Minutes & products resulting from data day	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Administration analyzing data with teachers & RtI Team, District Data Year (including data day in September)	Administra-tion, Academic Intervention Facilitator (AIF) & Teachers	June 2010
School administers screening, diagnostics, and provides remediation, acceleration, and enrichment.	FAIR Reports, Lesson Plans, Mini Assessments, Testing Schedules	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Administer FAIR & Benchmark Assessments, Analyze test data, & group students accordingly	Administra-tion, AIF & Teachers	June 2010

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Data chats are conducted between district administration and school administration; school administration and teachers; and teachers and students following baseline, mini-, and mid-year assessments.	Data Chat Logs	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Schedule data chats following each assessment.	District Administration, School Administration, & Teachers	June 2010
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Monitoring Process and Plans					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
School Advisory Council receives quarterly updates on the implementation of the School Improvement Plans and makes necessary updates.	SAC Minutes	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Scheduled SAC Meetings	Principal	May 2010
School leadership team monitors fidelity of implementation of the School Improvement Plan.	Lesson Plans, Walk Through Forms, Minutes of School Leadership Team Meetings	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Classroom Walk Throughs, Lesson Plans, Administrative attendance at PLC, Scheduled School Leadership Team Meetings	Administration	May 2010
School participates in a comprehensive instructional monitoring process.	Lesson Plans & Walk Through Forms	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Classroom Walk Throughs, Lesson Plans	Administration	May 2010
School reports prescribed reading progress monitoring three times per year using the Progress Monitoring and Reporting Network (PMRN).	FAIR Reports	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Administer FAIR three times a year	AIF	May 2010