

Representative:
 District:
 School: Bill Duncan/Don Woods Opportunity Center
 Date:

**09-10 Differentiated Accountability Requirements
 Correct II School Checklist**

School Improvement Planning					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
In conjunction with district-based leadership teams , the School Advisory Council assists in the development of the School Improvement Plan, and the leadership team implements the School Improvement Plan. *	Agenda from District-based leadership team meeting on SIP Process. Agenda from School Advisory Council meeting.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Share final SIP with all stakeholders (small group meetings, newsletters, etc.) Monitor implementation of the plan.	<ul style="list-style-type: none"> • Principal • SAC Chair • AP 	Ongoing until May 2010
* Non-Title I A, B, or C schools may receive a waiver from FLDOE if the district/school can demonstrate that the existing template provides strategies for subgroups that did not meet AYP in the area of data analysis, Rtl, and increasing student achievement. Note that <u>all</u> schools must comply with Florida Statutes regarding SIP components including: postsecondary readiness, dropout prevention and academic intervention, and professional development as stated in Sections 1008.37(4), 1003.53(2)(b), 1003.413, and 1001.42(18), F.S.					
School Advisory Council reviews school performance data, determines causes of low performance, and advises the school on its School Improvement Plan.	Agenda from School Advisory Council meeting. Written summary of findings	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Review performance data (FCAT, FAIR, benchmark assessments) with SAC quarterly Review attendance data with SAC quarterly	<ul style="list-style-type: none"> • SAC Chair • Mrs. Brokenburr • Mrs. Patterson • Mr. Kaiser 	End of each quarter
School completes mid-year report to analyze progress and identify strategies for student intervention from the baseline to mid-year assessment. *	Copy of mid-year report to Sr. Dir. and staff Notes from PLC meetings	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Data collected by Data Deans and Academic Facilitator for analysis and synthesis for mid-year report	<ul style="list-style-type: none"> • Academic Intervention Specialist • Academic Deans • AIF 	Data collected quarterly
* Non-Title I A, B, and C schools are required to complete the report only for students not making AYP.					

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Leadership					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
Leadership is experienced with a clear record of increasing student achievement and overall school performance. The principal must have a clear record of turning around a similar school. <i>(D and F only)</i>	School Brochure Newsletter Pictures of environmental changes	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Continue communication of school mission and vision Analyze and share information on student academic achievements	<ul style="list-style-type: none"> • Principal • Academic Facilitator and Academic Deans 	Ongoing throughout year

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Educator Quality					
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Teachers assigned to subgroups not making AYP are highly qualified and certified in-field. *	Certification of teachers	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Only hire highly qualified and certified in-field staff	Principal	ongoing
All paraprofessionals are highly qualified. *	Certification of paraprofessionals	<input type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Only hire highly qualified paraprofessionals	Principal	ongoing
* By the 2011-2012 school year, non-Title I schools are required to have highly-qualified teachers and paraprofessionals, as defined by No Child Left behind (NCLB), who instruct students who did not make AYP.					
School employs no teachers designated less than satisfactory on the teacher evaluation instrument. (<i>F and D former F in 2007-2008 only</i>)	Last year's Performance Appraisal documents	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Contact prior supervisor for copy of employees Appraisal documents	Principal	Ongoing when needed
School is fully staffed by the first day of school.	Copy of staff roster	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Advertise and interview highly qualified applicants	Principal	Ongoing when needed
Reading coaches must maintain a daily log of activities on the Progress Monitoring and Reporting Network (PMRN) and the school and district leadership teams must monitor these logs.	Daily log of Academic Facilitators	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	AIF hired and trained on PMRN system	<ul style="list-style-type: none"> • Principal • AP • AIF 	Verify compliance on PMRN system

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Curriculum Aligned and Paced					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
District identifies and school implements state-adopted evidence-based materials.	Lesson plans showing use of materials	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Identify materials needed based on student needs Solicit materials from home schools and district office	<ul style="list-style-type: none"> Principal Academic Deans AIF 	ongoing
<p>* As a result of SB 1676, the requirement that purchases of instructional materials be made within the first two years of the 2008-2009 adoption cycle is waived for Prevent I, Prevent II, and Correct I schools. This includes instructional materials for language arts, literature, and ESOL. Correct II and Intervene schools must continue to make these purchases within the first two years of the adoption cycle; however, the district may receive a waiver from FLDOE if the district can demonstrate a strong rationale for continuing use of the materials currently in place as evidenced by data submitted that reports a record of improved student achievement as a result of the effective use of the materials.</p>					
District or school develops instructional pacing guide that is aligned to the Next Generation Sunshine State Standards in reading (which is aligned with the core program), mathematics, and science.	Monthly Focus Calendars for Reading, Math and Science	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Staff receive training on Learning Focused strategies and FCIM process Regularly scheduled PLC meetings	<ul style="list-style-type: none"> District staff Academic Intervention Specialist AIF 	ongoing
School ensures students are properly placed in rigorous coursework.	Student Summary Report showing FCAT results and student schedule	<input checked="" type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Academic team meets with teachers monthly to identify needs of students	<ul style="list-style-type: none"> Principal Assistant Principal AIF Academic Intervention Specialist Academic Deans 	monthly

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School implements district K-12 Reading Plan with fidelity.	<p align="center">PLC meeting agenda showing review of K-12 Reading Plan</p> <p align="center">Classroom observation notes</p>	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	<p align="center">Review K-12 Reading Plan with all staff members</p> <p align="center">Notes from classroom observations</p>	<ul style="list-style-type: none"> • Principal • AP • AIF • Academic Deans • Academic Facilitator • Deans 	<p align="center">ongoing</p>
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Florida's Continuous Improvement Model					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
School plans for the implementation of Florida's Response to Instruction/Intervention model as defined by the Statewide RtI Implementation Plan.	<p align="center">Review of lesson plans</p> <p align="center">Student schedule indicating Intensive Reading or Math</p>	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	<p align="center">Staff trained on Florida's Response to Instruction/Intervention model</p> <p align="center">Review student test scores for proper placement in Intensive Reading and Math Classes</p>	<ul style="list-style-type: none"> • Principal • Academic Intervention Specialist • AP • Academic Deans • AIF 	<p align="center">ongoing</p>
School implements Florida's Continuous Improvement Model (FCIM). (FCIM implemented school wide)	<p align="center">Monthly Focus Calendars</p> <p align="center">Lesson Plans showing Mini-lessons</p>	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	<p align="center">Staff trained on FCIM</p> <p align="center">Regularly scheduled classroom observations</p> <p align="center">Regularly scheduled PLC meetings</p>	<ul style="list-style-type: none"> • Principal • Academic Intervention Specialist • AP • Academic Deans • AIF 	<p align="center">ongoing</p>

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<p>School administers screening, diagnostics, and provides remediation, acceleration, and enrichment.</p>	<p>FAIR results New Century Reports Lesson Plans Notes from classroom observations</p>	<p><input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance</p>	<p>Staff receive training on use of screening, diagnostic and remedial assessment tools.</p>	<ul style="list-style-type: none"> • Principal • AP • Academic Intervention Specialist • AIF • Academic Deans 	<p align="center">ongoing</p>
<p>Data chats are conducted between district administration and school administration; school administration and teachers; and teachers and students following baseline, mini-, and mid-year assessments.</p>	<p>Notes from Data Chats with all stakeholders</p>	<p><input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance</p>	<p>Design form to capture notes on Data Chats Schedule Data Chats during PLC meetings</p>	<ul style="list-style-type: none"> • Principal • AP • Academic Intervention Specialist • AIF • Academic Deans 	<p align="center">quarterly</p>

Monitoring Process and Plans					
DA Requirements	Evidence of Compliance	Status	Strategies to Attain Compliance	Person Responsible	Expected Date of Completion
<p>School Advisory Council receives quarterly updates on the implementation of the School Improvement Plans and makes necessary updates.</p>	<p>Minutes from SAC Meeting Powerpoint Presentation</p>	<p><input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance</p>	<p>Schedule presentations to SAC</p>	<ul style="list-style-type: none"> • Principal • AP • Academic Intervention Specialist 	<p align="center">quarterly</p>

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School leadership team monitors fidelity of implementation of the School Improvement Plan.	Minutes from Leadership Team meeting	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Schedule Bi-monthly meeting of School Leadership Team to review implementation of SIP	<ul style="list-style-type: none"> • Principal • AP 	Bi-monthly
School participates in a comprehensive instructional monitoring process.	Pictures of school-wide monitoring activities Memos from Principal to Staff	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	School Leadership Team schedules meetings to review, implement, and monitor a comprehensive instructional plan	<ul style="list-style-type: none"> • Principal • AP • Academic Deans • Academic Intervention Specialist • AIF 	On-going
School reports prescribed reading progress monitoring three times per year using the Progress Monitoring and Reporting Network (PMRN).	PMRN Reports	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Partial Compliance <input type="checkbox"/> Non-Compliance	Administer FAIR at prescribed intervals	<ul style="list-style-type: none"> • Principal • AP • Academic Deans • Academic Intervention Specialist • AIF 	Per assessment calendar